



200 Elizabeth Street, Charleston, West Virginia 25311-2119 • (304) 348-7732 • Fax: (304) 348-7735
Ronald Duerring, Ed.D., Superintendent

Notice to Parents of Teacher Qualification Status
(Teachers on permit or engaged in training/course work to become “highly qualified”)

School: _____ Date: _____

Dear Parent or Guardian:

Under *No Child Left Behind (NCLB)* federal legislation, teachers must meet certain requirements if teaching four or more consecutive weeks. They must have West Virginia teacher certification and demonstrate subject matter competency for the grade level(s) and subjects they teach, and which are necessary to help every child attain high academic standards.

Kanawha County Schools strives to ensure that all students are taught by teachers who meet the *NCLB* requirements as “highly qualified” and when necessary, to assist employed teachers in obtaining additional credentials necessary to their teaching positions. This notice is to keep you informed about the certification status of your child’s teacher(s).

Currently, your child’s teacher, _____, is authorized to teach in West Virginia, and is working to complete *NCLB* requirements to become “highly qualified.”

Teacher Qualification statutes in this subject area:

_____ This teacher is teaching under emergency or other provisional status through the West Virginia Department of Education.

_____ This teacher is currently involved in training and course work to attain the West Virginia licensing requirements and/or to continue learning curriculum and instruction strategies related to the assigned grade level(s) and subject assignment(s).

It is your right to request further information regarding the qualifications of your child’s teacher. If you wish to request such information, please contact your school principal, or the Human Resources Division, Kanawha County Board of Education. Phone 348-7712.

Principal’s Signature _____

*PRINCIPALS MUST FILE A COPY OF THIS DOCUMENT AND RETURN A COPY TO
TITLE I OFFICE.*